

ELIDA LOCAL SCHOOLS

PROPOSAL FOR OVERNIGHT/EXTENDED STUDENT TRIPS (NON-ATHLETIC)

Type of Trip: 8th grade Washington, D.C. trip ²⁰²⁵
Proposed Departure Date: Wednesday, May 28, 2024 Return Date: Saturday, May 31, 2024
Proposer: Ashley Edwards Position: Trip Coordinator/7th & 8th grade Social Studies
Date by which response is needed _____ Proposal Date: November 14, 2024

A. Purpose

1. What is the major place to be visited or event to be attended?

Washington, D.C.

2. How is the trip related to the educational program of the District?

The 8th grade Social Studies curriculum focuses on American history, beginning with the discovery of the Americas in 1492 through Reconstruction in 1877.

3. In what ways will the students benefit?

Students will be able to visit the many locations that are discussed in their 8th grade Social Studies class as well as see and learn, first-hand, about the founding of our country.

4. In what ways will the District benefit?

The focus of 8th grade Social Studies is the founding of the United States and development of our nation's democracy. This trip allows students to see all the famous landmarks, documents, historical sites, etc. that are the foundation of the United States. Another aspect of all Social Studies courses is citizenship. A main idea that is discussed throughout this trip is what it means to be a "citizen" of the United States and the many aspects that that entails.

5. How will the trip be evaluated to determine the extent to which these benefits were realized?

Students are given several activities to complete while on the trip that are directly related to the many sites that we visit on the trip. They are also given a quiz at the end of the trip, which is given to their Social Studies teachers upon return.

B. Students and Staff

1. Which students, (grade, class, or organization), will be going?

The students attending the trip will be 8th graders.

2. How many students in total?

There are 38 total students attending the trip.

3. How many students are currently experiencing academic problems?

Student eligibility will be evaluated at the end of the 3rd nine weeks.

4. Which staff member will be in charge?

Ashley Edwards

5. What previous experience has the staff member had in conducting overnight or extended field trips?

This is my 5th year coordinating this trip.

6. What other staff members will be going?

*Ashley Edwards, 8th grade Social Studies
Hillary Overholt, 8th grade Social Studies
Mitch Monfort, 8th grade Math
Angie Ramsdail, 7th grade Math*

7. How many chaperones, in addition to staff members, will be going?

There are 12 parent chaperones.

8. What are their names and affiliations with the students?

The following names are all parents of 8th grade students attending the trip: Jill Miller, Derrick Shoup, Teresa Rhinock, Julia DePaoli, Heather Donley, Heather Baumunk, Olivia Verhoff, Denise Thomas, Justin Lehman, Ben Troyer, Suzy Troyer, Jennifer Henry

9. How many school days will be missed?

Students will not miss any school for this trip.

10. How will teachers be advised in advance that the students will be out of school?

Students will not miss any school for this trip.

C. School Work

1. How will missed work be made up?

Students will not miss any school for this trip.

2. What special assistance will be provided students with academic problems?

Students will not miss any school for this trip.

D. Itinerary

1. What is the destination?

Washington, D.C.

2. What will be the mode of transportation? What liability insurance does the carrier have?

Students will be transported on charter buses. The bus company is required to carry liability insurance (Lancer Insurance Company; Policy Number: BA169170#9).

3. Where will the group be housed and fed?

*Holiday Inn Express & Suite
10810 Battleview Parkway
Manassas VA, 20109*

4. What enroute or supplementary activities are planned?

The only stop on the way to Washington, D.C. is Shanksville, PA to see the Flight 93 Memorial.

5. What arrangements have been made for dealing with emergency situations?

K & K Tours explains, in detail, at our chaperone meeting prior to the trip our emergency plans while on our trip. Chaperones are given emergency meeting locations while in D.C. as well as four different emergency plans to execute based on location and severity. There is also security provided by K & K at the hotel each night.

6. What arrangements have been made for administering necessary medications to students while on this trip?

Ashley Edwards will be in charge of administering medications to students while on this trip.

7. If tour guides are involved, what liability insurance do they carry?

K & K Tours carries liability coverage through Chatt Insurance Center, policy numbers CPH7210732 (Commercial General Liability), 7290401-0 (Automobile Liability), & EZXS3169280 (Umbrella Liability).

E. Finances

1. What is the estimated total cost and cost per student?

The estimated total cost per student is \$792.00.

2. What is the source of funds?

Students are responsible for the entire payment. Their payments can be lessened by participating in several school fundraisers.

3. How will the funds be collected and safeguarded?

Funds are collected by school staff and are deposited in the bank immediately.

4. How will any shortfall be made up or excess funds used?
Each student/parent is responsible for each payment due.

5. What provision has been made for students who are financially unable to pay any necessary costs?
This will be handled on a case-by-case basis and be contingent upon eligibility.

F. Communications

1. How will you communicate to parents prior to, during, and after the trip?
Two parent's meetings take place; one was in September and the other one in April. We also communicate important information through Final Forms as well as Schoology.

2. List telephone numbers at destination and where group will be housed.

The group will be staying at the Holiday Inn Express & Suites in Manassas, Virginia. (703) 393-9797

3. What information will be provided to the media and the community?
Parents will be communicated to by means of FinalForms and the Bulldog Alert System.

Ashley Edwards

Signature of the Requestor

12/11/24

Date

Approved:

Kangas

Principal

12/11/24

Date

Date

Board of Education

Date

